



**REQUEST FOR PROPOSALS FOR SUPPLY OF RAW MATERIALS, INTERMEDIATES, SOLVENTS,  
CATALYSTS AND ANALYTICAL SUPPLIES FOR THE RESEARCH CARRIED WITHIN THE PROJECT.**

Case ZO-02-2017

While starting the task in the project No. POIR.01.01.01-00-0123/16 entitled "***The development of selective treatment of endometriosis based on mesoproggestins***", we invite to submit proposals for the supply of raw materials, intermediates, solvents, catalysts and other substances as well as analytical supply for active substance synthesis carried out for the research carried out in the project.

#### I. THE ORDERING PARTY

Evestra Onkologia Sp. o.o., registered in Łódź, Muszyńskiego 2 street lok. 3.22 Partyzantów 7, postal code 90-151, KRS 0000544596, NIP 5311691730, REGON: 360861230, e-mail: [zamowienia@evestraonkologia.pl](mailto:zamowienia@evestraonkologia.pl);

#### II. THE PROCEDURE OF THE REQUEST FOR PROPOSALS:

The procedure is conducted as proceedings under the provisions of art. 701 - 705 of the Act of 23<sup>rd</sup> of April 1964 - Civil Code (i.e., Official Journal 2014., Pos. 121) based on the principle of competitiveness.

#### III. GENERAL INFORMATION:

The order is co-financed by the Smart Growth Operational Programme 2014-2020 within the project POIR.01.01.01-00-0123/16 entitled "***The development of selective treatment of endometriosis based on mesoproggestins***".

The main objective of the project is to validate new active substance in in vitro and in vivo models and to conduct a clinical trial to further develop of a new form of therapy for endometriosis.

#### IV. DESCRIPTION OF THE SUBJECT OF THE ORDER:

1. The Subject of the order is **supply of raw materials, intermediates, solvents, catalysts and other substances as well as analytical supply for active substance synthesis carried out for the research carried out in the project**. The detailed scope of the request for proposals is described in the Appendix 2 to the request for proposals.
2. The Ordering Party reserves the right to use an incomplete quantity of the assortment. The Ordering Party will use 80% of the quantities specified in the Appendix 2. The remaining 20% of the quantities The Ordering Party will use if the need for its use arises. In respect of not using the full quantity of the assortment, the Vendor is not entitled to any claims for compensation.
3. The Ordering Party reserves the right to quantitative changes in individual assortments to the total value of the order specified in the contract.
4. The Ordering Party envisages awarding the orders referred to in Art. 67 sec. 1 pt. 7 of the Act of 29 January 2004 - Public Procurement Law (i.e., Journal of Laws of 2015, item 2164, as amended).
5. The Ordering Party does not allow variant proposals.
6. The Ordering Party allows partial proposals for the following tasks:
  - Task 1– Raw materials and intermediates
  - Task 2 – Solvents, catalysts and other substances
  - Task 3 – Analytical supply - chromatography columns
  - Task 4 – Analytical supply - other reagents and solventsCPV codes: 24000000-4 Chemical products, 33696500-0 Laboratory reagents, 38437000-7 Laboratory pipettes and accessories, 33696300-8 Chemical reagents;
7. The Ordering Party does not anticipate supplementary orders not covered by the basic

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order referred to in art. 67 paragraph. 1 point. 6 of the Act of 29 January 2004 - Public Procurement Law (Journal of Laws 2015. Item. 2164, as amended)

#### V. ORDER EXECUTION DEADLINE

Order should be executed until **31 December 2019**

Place of delivery:

**Evestra INC.**

**14805 Omicron Drive, Suite 100**

**San Antonio, TX 78245-3225**

**USA**

#### VI. PROCEDURAL INFORMATION:

1. In this request for proposals only vendors who meet the following criteria may apply:
  - 1) The competence or qualifications to carry out the activities: The Ordering party does not establish a specific condition.  
Evaluation of meeting this condition will be made based on the submitted statement about fulfilling conditions for participation in the request for proposals.
  - 2) The technical or professional capacity: The Ordering Party does not establish a specific condition.  
Evaluation of meeting this condition will be made based on the submitted statement about fulfilling conditions for participation in the proceedings.
  - 3) Economic or financial conditions necessary for the proper performance of the contract: The Ordering Party does not establish a specific condition.  
Evaluation of meeting this condition will be made based on the submitted statement about fulfilling conditions for participation in the proceedings.
  - 4) Vendors who are not excluded from the request for proposals because of a conflict of interest.  
Evaluation of meeting this condition will be made on the basis of the documents mentioned in point. 2 subpoint 1.
2. In addition to the statement on fulfilling conditions for participation in the procedure attached as Appendix 3 to the request for proposals, the Vendor shall submit:
  - 1) In order to confirm the absence of grounds for exclusion from the request for proposals because of a conflict of interest, the Vendor shall submit:
    - a) a statement in the form described in Appendix No. 3 to the request for proposals - regardless of the adopted organizational and legal form;
    - b) the Vendor who is subject to mandatory registration in a separate register or register shall attach to the offer valid excerpt from the register relevant due to the adopted organizational and legal form;
3. In order to confirm the compliance of the subject of the proposal offered, to the requirements specified by The Ordering Party, the Vendor shall submit a copy of the documents confirming the quality or data sheets of individual product items, as long as they are available at the time of submitting the proposals.
4. **The Vendor may submit only one tender for the whole of one task (including all assortment in the task). The Ordering Party does not limit the number of tasks in which the vendor may be contracted.**
5. The value of the offer should take into account all costs related to the implementation of

- the order (including the transportation, duties and customs fees and taxes).
6. The offer should be prepared in Polish or English, in a permanent form - to guarantee reading of the content.
  7. The Ordering Party recommends that Vendor make the offer on printed paper using the Appendixes to the request for proposals or strictly according to a specific Offer Form attached as Appendix 1 to this request for proposals.
  8. The Ordering Party recommends to number all the pages of the offer and provide its protection against breaking up by sewing or binding.
  9. The Vendor shall offer the opaque envelope with a note: **"Supply of raw materials, intermediates, solvents, catalysts and other substances as well as analytical supply for active substance synthesis carried out for the research carried out in the project. Do not open before 12th of May 2017 "**
  10. The ordering party provides a possibility of submitting applications by Vendors and ask questions about the content of the inquiry. For this purpose, The Ordering Party provides the following forms of communication with the Vendors:  
**mail to:** [zamowienia@evestraonkologia.pl](mailto:zamowienia@evestraonkologia.pl) and [rkochanski@evestraonkologia.pl](mailto:rkochanski@evestraonkologia.pl)  
Written form is always acceptable.
  11. Any information relating to the request for proposals The Ordering Party shall publish on its website ([www.evestraonkologia.pl/zamowienia](http://www.evestraonkologia.pl/zamowienia)) and in the competitiveness database: [bazakonkurencyjności.funduszeuropejskie.gov.pl](http://bazakonkurencyjności.funduszeuropejskie.gov.pl).
  12. Persons authorized to contact the Vendors:
    - a) on the merits:
      - ✓ Dr Ze'ev Shaked,  
e-mail: [zshaked@evestra.com](mailto:zshaked@evestra.com) ;
      - ✓ Dr med. Maciej Wierzbicki,  
e-mail: [mwierzbicki@evestraonkologia.pl](mailto:mwierzbicki@evestraonkologia.pl) ;
    - b) in respect of formal matters:
      - ✓ Mgr Robert Kochanski,  
e-mail: [robertkochanski@evestraonkologia.pl](mailto:robertkochanski@evestraonkologia.pl) ;

**All electronic correspondence should be CC to:** [zamowienia@evestraonkologia.pl](mailto:zamowienia@evestraonkologia.pl)

13. The Ordering Party provides the ability to make changes in the terms of reference. Provisions described in point. 11 above shall apply accordingly.
14. The Ordering Party will improve the obvious writing errors, accounting mistakes, including the consequences of accounting resulting from changes and other mistakes that result in the incompatibility of the offer with the content of the request for proposals, if they do not cause significant changes in the offer.
15. The Ordering Party will call the contractor to supplement the deficiencies in the offer, in particular, the documents mentioned in point. 2
16. The Ordering Party may cancel proceedings of request for proposals without giving any reason, or terminate the proceedings without a decision at every stage.

## VII. PROPOSALS PERIOD OF VALIDITY:

The Vendor shall remain bound by the submitted offer for 90 days. The period begins with the deadline for the submission of proposals.

## VIII. PROPOSALS SUBMISSION DEADLINE

1. The proposals should be submitted by **12<sup>th</sup> of May, 2017** until 12:00 - determined by the date and time of receipt by the Ordering Party.
2. The proposals in writing form must be submitted to: ul. Muszyńskiego 2, room 3.22, Łódź or **sent to:** Evestra Onkologia Sp. z o.o., ul. Muszyńskiego 2, room. 3.22, 90-151 Łódź, Poland
3. The Ordering Party **accepts sending the offers in electronic form to the following email address: [zamowienia@evestraonkologia.pl](mailto:zamowienia@evestraonkologia.pl), and then sending the original documents by mail or submitting them at the Ordering Party premises.** In case of sending the offer electronically, the Vendor shall indemnify the offer from reading it's content before deadline for submission of tenders. **In this case it is recommended that the email is entitled as follows: Proposal ZO-02-2017**
4. The Ordering Party does not expect the public opening of proposals. In accordance with the principle of transparency of the procedure, the Ordering Party, upon the request of the Vendor shall make available the relevant protocol.

## IX. CRITERIA FOR EVALUATION OF OFFERS

1. The Ordering Party will evaluate the submitted proposals by below-mentioned criteria for evaluation of tenders:
  - 1) Financial criterion (price) - the weight of 90%;

The Ordering Party will award the points by dividing the value of the evaluated offer with the lowest price by the value of the offer and then multiplying the value obtained by weight, according to the formula:  **$WP = (W_{ONC} / W_{OB}) \times \text{Weight}$** , where **WP** - point value of the financial criterion  **$W_{ONC}$**  - the value of the offer with the lowest price,  **$W_{OB}$**  - the value of the evaluated offer.

**ATTENTION:**  
**If the price is quoted by the contractor in currencies other than PLN, the ordering party will use the exchange rate of the currency as the exchange rate of the Narodowy Bank Polski from the date of publication of the query in the Competitiveness Database of the Ministry of Development. The exchange rate tables are available at the following Internet address:**  
<http://www.nbp.pl/home.aspx?f=/Kursy/kursy.htm> ;
  - 2) Completion date (delivery date) - the weight of 10%;

The evaluation shall assess offered delivery period of the ordered product to the seat of the Purchaser. Ordering Party will award the point values assigned to each of the maximum dates of realization, and then make assessment based on the the formula:  **$WP = (W_{TBO} / W_{max}) \times \text{weight}$** , **WP** - point value in the criterion completion date,  **$W_{TBO}$**  - the number of points awarded for delivery date offered.  **$W_{max}$**  - the maximum number of points assigned by the delivery date criterion. The maximum number of points possible to achieve the criterion of 100 points.

The Contracting Authority will award the following point values:

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for the regular orders:

- i. Delivery within 8 weeks after placing an order: 0 points;
- ii. Delivery within 6 weeks after placing an order: 10 points;
- iii. Delivery within 4 weeks after placing an order: 20 points;
- iv. Delivery within 2 weeks after placing an order: 50 points;

for urgent orders:

- I. Delivery within 4 weeks after placing an order: 0 points;
- II. Delivery within 2 weeks after placing an order: 20 points;
- III. Delivery within 1 week after placing an order: 50 points;

## X. FINAL PROVISIONS:

The procedure is conducted under Polish law. In matters not covered by the provisions, Act of 23 April 1964 - Civil Code (Official Journal of 2014., Pos. 121), as well as the provisions of the applicable Guidelines for eligibility of expenditure under the European Regional Development Fund, the European Social Fund and the Cohesion Fund for 2014-2020 shall apply.



Appendix number 1 to  
Request for proposals  
Case: ZO-02-2017

**Ordering party:**  
**Evestra Onkologia Sp. z o.o.**  
**ul. Partyzantów 7**  
**05-100 Nowy Dwór Mazowiecki**

### PROPOSAL FORM\*

Acting for and on behalf of the Vendor:

.....  
(NAME, SURNAME/NAME OF THE VENDOR)

located in / resident in \*\*.....  
(ADDRESS / REGISTERED ADDRESS)

.....  
(PHONE, FAX, E-MAIL ADDRESS)

in response to an request for proposals published on ..... 2017 at [bazakonkurencyjności.funduszeuropejskie.gov.pl](http://bazakonkurencyjności.funduszeuropejskie.gov.pl), as well as on the website of Ordering Party, I am making an offer in competitiveness request for proposals for the supply of raw materials, intermediates, solvents, catalysts and other substances as well as analytical supply for active substance synthesis carried out for the research carried out in the project.

I offer performance of the contract in Task No ..... for the price: ..... zł gross (in words: .....)

determined according to unit rates set out in the form CALCULATION OF THE PRICE-DESCRIPTION OF THE SUBJECT OF THE CONTRACT that constitutes Appendix No. 2 to request for proposals:

The value of the offer includes all costs related to the implementation of the contract in particular, the expected profit, applicable taxes and duties, the cost of packing, insurance and transport to the premises of the Purchaser.

I declare that supplies of which are the subject the order will be implemented to 31 December 2019 year.

I declare that the deadline for the implementation of individual deliveries shall be: ..... weeks from the date of receipt of the order in the case of regular orders;

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..... weeks from the date of receipt of the order in the case of urgent orders.

I declare that I will carry out the order without / with the participation of subcontractors \* (if so please specify scope of the order which will be commissioned subcontractors)

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.....  
.....  
.....  
.....

I declare that I have received all the information necessary for the proper fulfill an order.

I accept the result of the option to limit the execution of the order up to 80% of the assortment in each of the tasks.

I remain bound by this offer for a period of 90 days from the submission deadline.

The offer and its appendices contain ..... pages.

\* - one should submit a separate form for each task in which the proposal is being submitted

\*\* - delete unnecessary

.....  
Place and date

.....  
The signature and the personal stamp of the authorized person



Appendix number 2 to Request for proposals  
Case: ZO-02-2017

## CALCULATION OF THE PRICE-DESCRIPTION OF THE SUBJECT OF THE CONTRACT

### Task 1– Raw materials and intermediates

No	Substance	CAS	QUALITY REQUIRED	UNIT OF MEASURE	QUALITY OFFERED	NETT PRICE PER UNIT OF MEASURE	NETT PRICE	VAT RATE (if applicable)	GROSS PRICE
1.	3,3-Ethylenedioxy-21,21-difluoro-5 $\alpha$ ,10 $\alpha$ ;17,23-bisepoxy-19,24-dinor-17 $\alpha$ -chola-9(11),20-diene  QUALITY REQUIREMENTS: <b>95% purity as established by HPLC</b>	1249398-18-2	15	KG.					
2.	3-(4-bromophenyl) furan  QUALITY REQUIREMENTS: <b>96% purity as established by HPLC</b>	36381-94-9	25	KG.					
TOTAL									

The value of the offer shall be calculated according to the following rules:

1. The Vendor shall determine the net value of a unit of measurement rounded to two decimal places, and the rate of VAT (if applicable).
2. Unit prices should take into account earnings, and all other costs related to the implementation object of the contract with the exception of tax on goods and services tax (VAT).
3. The net value should be given to two decimal places by multiplying the net value of a unit of measurement by the amount of the expected measurement units.
4. The gross value is the product of the net and VAT (if applicable)..
5. The position placed as TOTAL is a final price for the execution of the contract.

.....  
The signature and the personal stamp of the authorized person

### Task 2 – Solvents, catalysts and other substances

No	Substance	CAS	QUANTITY REQUIRED	UNIT OF MEASURE	QUALITY OFFERED	NETT PRICE PER UNIT OF MEASURE	NETT PRICE	VAT RATE (if applicable)	GROSS PRICE
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1.	<b>Magnesium Turnings</b>  QUALITY REQUIREMENTS: >99.5 % as established by HPLC	7439-95-4	5	KG						
2.	<b>2-Methy-tetrahydrofuran</b>  QUALITY REQUIREMENTS: Anhydrous, inhibitor free	96-47-9	200	L.						
3.	<b>CuCl</b>  QUALITY REQUIREMENTS: >99.5 % as established by HPLC	7758-89-6	2	KG						
4.	<b>Ammonium Chloride</b>  QUALITY REQUIREMENTS: USP/Ph. Eur.	12125-02-9	15	KG						
5.	<b>Ethyl Acetate</b>  QUALITY REQUIREMENTS: ACS(>99.5%)	141-78-6	1600	L						
6.	<b>Hexanes</b>  QUALITY REQUIREMENTS: ACS(>99.5%)	110-54-3	3350	L						
7.	<b>Sodium Sulfate</b>  QUALITY REQUIREMENTS: Anhydrous, granular	7757-82-6	120	KG						
8.	<b>Silica Gel</b>  QUALITY REQUIREMENTS: Flash Grade (230-400 mesh)	112926-00-8	650	KG						
9.	<b>Hydrochloric Acid, 37%</b>  QUALITY REQUIREMENTS: ACS(>99.5%)	7647-01-0	15	L						
10.	<b>Ethanol</b>  QUALITY REQUIREMENTS: Absolute (USP/Ph. Eur.)	64-17-5	175	L						
TOTAL										

The value of the offer shall be calculated according to the following rules:

1. The Vendor shall determine the net value of a unit of measurement rounded to two decimal places, and the rate of VAT (if applicable).
2. Unit prices should take into account earnings, and all other costs related to the implementation object of the contract with the exception of tax on

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goods and services tax (VAT).

3. The net value should be given to two decimal places by multiplying the net value of a unit of measurement by the amount of the expected measurement units.

4. The gross value is the product of the net and VAT (if applicable)..

5. The position placed as TOTAL is a final price for the execution of the contract.

.....  
The signature and the personal stamp of the authorized person

### Task 3 – Analytical supply - chromatography columns

No	ITEM	QUANTITY REQUIRED	UNIT OF MEASURE	NETT PRICE PER UNIT OF MEASURE	NETT PRICE	VAT RATE (if applicable)	GROSS PRICE
1.	Acquity UPLC BEH C18 VanGuard Pre-column	1	PCS.				
2.	ACQUITY UPLC BEH C18 Column, 130Å, 1.7 µm, 2.1 mm X 100 mm	1	PCS.				
3.	Pinnacle DB PAH UHPLC Columns, 140 Å, 1.9 µm, 2.1X100 mm	1	PCS				
4.	ACQUITY UPLC HSS T3 VanGuard Pre-column, 100Å, 1.8 µm	1	PCS				
5.	ACQUITY UPLC HSS T3 Column, 100Å, 1.8 µm, 2.1 mm X 100 mm	1	PCS				
TOTAL							

The value of the offer shall be calculated according to the following rules:

1. The Vendor shall determine the net value of a unit of measurement rounded to two decimal places, and the rate of VAT (if applicable).

2. Unit prices should take into account earnings, and all other costs related to the implementation object of the contract with the exception of tax on goods and services tax (VAT).

3. The net value should be given to two decimal places by multiplying the net value of a unit of measurement by the amount of the expected measurement units.

4. The gross value is the product of the net and VAT (if applicable)..

5. The position placed as TOTAL is a final price for the execution of the contract.

.....  
The signature and the personal stamp of the authorized person

### Task 4 – Analytical supply - other reagents and solvents

No	Substance	QUANTITY REQUIRED	UNIT OF MEASURE	QUALITY OFFERED	NETT PRICE PER UNIT OF MEASURE	NETT PRICE	VAT RATE (if applicable)	GROSS PRICE
1.	<b>Water</b>	4x4	L					

	QUALITY REQUIREMENTS: <b>HPLC-grade</b>							
2.	<b>Acetonitrile</b> QUALITY REQUIREMENTS: <b>HPLC-grade</b>	4	L					
3.	<b>MeOH</b> QUALITY REQUIREMENTS: <b>HPLC-MS grade</b>	8 x 2,5	L					
4.	<b>Trifluoroacetic Acid</b> QUALITY REQUIREMENTS: <b>HPLC grade</b>	0,5	L					
5.	<b>Formic Acid</b> QUALITY REQUIREMENTS: <b>HPLC-MS grade</b>	0,1	L					
TOTAL								

The value of the offer shall be calculated according to the following rules:

1. The Vendor shall determine the net value of a unit of measurement rounded to two decimal places, and the rate of VAT (if applicable).
2. Unit prices should take into account earnings, and all other costs related to the implementation object of the contract with the exception of tax on goods and services tax (VAT).
3. The net value should be given to two decimal places by multiplying the net value of a unit of measurement by the amount of the expected measurement units.
4. The gross value is the product of the net and VAT (if applicable)..
5. The position placed as TOTAL is a final price for the execution of the contract.

.....  
The signature and the personal stamp of the authorized person

**STATEMENT ON FULFILLING THE CONDITIONS OF PARTICIPATION  
IN THE PROCEEDINGS AND NO GROUNDS FOR EXCLUSION  
DUE TO THE EXISTENCE OF CONFLICT OF INTEREST**

By submitting an offer in the proceedings for the supply of raw materials, intermediates, solvents, catalysts and other substances as well as analytical supply for active substance synthesis carried out for the research carried out in the project, I hereby certify that the Vendor:

.....  
(NAME, SURNAME/NAME OF THE VENDOR)

located in / resident in \* .....  
(ADDRESS / REGISTERED ADDRESS)

.....  
(PHONE, FAX, E-MAIL ADDRESS)

**fulfils / does not fulfill\*** the conditions in the area of knowledge and experience, financial situation and the technical potential and personnel required for participation in the proceedings  
**is not related / is related\*** with the Ordering Party through capital or through personal interrelationship between the beneficiary or persons authorized to enter into commitments on behalf of the beneficiary or persons performing on behalf of the beneficiary's activities related to the preparation and the procedure for selecting the vendor, in particular by:

- a) participation in the company, in a civil or limited partnership,
- b) holding at least 10 % shares or interests,
- c) serving a function of a member of the supervisory body, a member of the management organ or proxy,
- d) having family ties, such as by marriage, by lineage at first or second degree, by adoption, guardianship or custody,

.....  
The signature and the personal stamp of the authorized person

\* - please delete the not applicable